

博愛醫院陳楷紀念中學
承投「自攜流動電腦裝置計劃(共1年)」
招標書

(投標商不可在招標書封面上顯示該公司的身份。)

學校檔號：POH010/2021-2022「自攜流動電腦裝置計劃(共1年)」
公司名稱：
地址：

掛號郵件

招標
承投「自攜流動電腦裝置計劃(共1年)」

現誠邀 貴公司承投「自攜流動電腦裝置計劃(共1年)」，並就附頁所列的服務要求，提出詳細投標書。倘 貴公司不擬接納部份服務條件，請於投標附表上清楚註明。

投標書表格必須具一式兩份，並放置信封內封密。信封面應清楚註明：

承投「自攜流動電腦裝置計劃(共1年)」投標書

投標書應寄往或親身交回：沙田大圍隆亨邨博愛醫院陳楷紀念中學，並須於 二零二二年八月二十四日中午十二時前送達上述地址。逾期的投標，概不受理。 貴公司的投標書有效期為 **90** 天，由上述截標日期起計。如在該 **90** 天內仍未接獲訂單，則是次投標可視作落選論。另外亦請注意， 貴公司必須填妥投標表格第二部分，否則標書概不受理。

倘貴公司未能或不擬投標，亦請盡快把投標表格寄回上述地址，並列明不擬投標的原因。

備註： 防止賄賂條款：「競投人、其僱員及代理人不得向學校僱員、法團校董會成員，或負責考慮與本合約相關事宜的有關委員會的任何家長或學生代表提供利益（香港法例第 201 章<<防止賄賂條例>>所界定的「利益」）。若競投人、其僱員或代理人向有關人士提供任何利益，根據<<防止賄賂條例>>可構成罪行，並可導致合約無效。學校可取消批出的合約，而競投人須為學校所蒙受的任何損失或損害負上法律責任。」

博愛醫院陳楷紀念中學
鄭美菁校長 謹啓

日期：二零二二年八月二日

附件一、投標表格
二、投標附表
三、投標服務細則

承投「自攜流動電腦裝置計劃(共 1 年)」**投標表格**

學校名稱： 博愛醫院陳楷紀念中學
學校地址： 沙田大圍隆亨邨
學校檔號： POH010/2021-2022「自攜流動電腦裝置計劃(共 1 年)」
截標日期/時間： 二零二二年八月二十四日中午十二時正

第一部分

下方簽署人願意按照正式訂單上訂明的日期及所列的價格，包括勞工、材料及其他所有費用，以及校方所提出的細則，提供投標附表上所列項目的服務。下方簽署人知悉，所有未經特別註明的項目，均須按照該細則的規定提供服務；投標書由上述截標日期起計 **90** 天內仍屬有效；校方不一定採納索價最低的投標書或任何一份投標書，並有權在投標書的有效期內，採納某份投標書的全部或部份內容。下方簽署人亦保證其公司的商業登記及僱員補償保險均屬有效，而其公司所提供的服務不會損壞學校的校舍。

第二部分**再行確定投標書的有效期**

有關本招標的第一部分，現再確定本公司的招標有效期由 二零二二年八月二十四日 起計為 **90** 天內有效。

下方簽署人亦同意，投標書的有效期一經再行確定，其公司就該事項註明於書面報價表格內的預印條文，即不再適用。

日期： _____年_____月_____日

姓名（請以正楷填寫）： _____ 簽署人： _____

職銜： _____（請註明職位，例如董事、經理、秘書等）

上方簽署人已獲授權，代表： _____公司簽署投標書，

該公司在香港註冊的辦事處地址為 _____

_____。

電話電碼： _____

傳真電碼： _____

博愛醫院陳楷紀念中學
承投「自攜流動電腦裝置計劃(共 1 年)」

投標附表
(請填寫及呈交一式兩份)

The minimum quantity of Microsoft Surface Go 2 and Microsoft Surface Go 3 to be ordered will be minimum 100 , the actual number of Microsoft Surface Go 2 / Go 3 to be ordered depends on how many parents' choosing the service from the winner of the tender.

Description/Specification	Unit Price
<u>(a) Microsoft Surface Go 2</u> ✧ Intel® Pentium® Gold Processor 4425Y ✧ 8GB RAM ✧ 128GB solid state drive (SSD) ✧ Windows 10 Pro ✧ Must meet all the requirements in specification form (see 附件三) ✧ With compulsory services (See remark *)	\$ _____ (\$HKD)
<u>(b) Microsoft Surface Go 3</u> ✧ Dual-core Intel® Pentium® Gold 6500Y processor ✧ 8GB RAM ✧ 128GB solid state drive (SSD) ✧ Windows 11 Pro ✧ Must meet all the requirements in specification form (see 附件四) ✧ With compulsory services (See remark *)	\$ _____ (\$HKD)
<u>(c) Microsoft Surface Go2/Go3 Type Cover Black Chinese Edition</u>	\$ _____ (\$HKD)
<u>(d) Microsoft Classroom Pen2</u>	\$ _____ (\$HKD)
<u>(e) Microsoft Surface Pen</u>	\$ _____ (\$HKD)
<u>(f) Microsoft Surface Mouse</u>	\$ _____ (\$HKD)
<u>(g) Microsoft Surface Go2/Go3 EHS 3 Years Warranty</u>	\$ _____ (\$HKD)
<u>(h) Microsoft Surface Go2/Go3 ADP 3 Years Warranty</u>	\$ _____ (\$HKD) for ____ time(s)
<u>Remark * Compulsory Services for Surface Go 2 / Go 3 ordering</u> - Your company should provide the following items / services. ✧ Your company staff should attend our school meeting for the arrangement of the	

purchasing operations.

- ✧ Demo of device and all optional accessories in the purchasing booth days
- ✧ Individual receipt for each buyer. (Buyer information will be provided by the school)
- ✧ All items are selective purchase
- ✧ Excel / CSV file for the records of serial number, invoice number and buyer information.
- ✧ Your company staff should come to our school to setting up and delivering products to buyer.
- ✧ Complete the payment process directly with students/parents/school staff.
- ✧ Provide direct purchase service for students and school staff **within the academic year(2022/23)**.
- ✧ Provide direct repair and maintenance service for students/parents/school staff.
- ✧ Provide Microsoft Surface Go 2 / Microsoft Surface Go 3 and Microsoft 365 include Teams and OneNote training for teachers and I.T staff at least 2 times (Minimum 2hrs per times).
- ✧ We assume that the unit price includes the above compulsory service.
- ✧ Provide at least 12 months installment plan (Specify any handling fee)
- ✧ At least provide Credit Card/Cash/Cheque/Bank Transfer payment method

Remark ** Full Proposal

- **Your company should provide full proposal together with the tender submission**
- **Below information should be included:**
 - ✧ Company profile
 - ✧ School references of Bulk Buying Order of relevant product (New Surface Pro/Surface Pro/Surface Go/Surface Go 2/ Surface Go 3)
 - ✧ School references of BYOD Booth holding experience
 - ✧ Full run-down schedule of Booth Days
 - ✧ Procedure planning of Booth Days
 - ✧ After-sales service planning
 - ✧ A full specification of each items

聲明：

本公司/本人明白，如成為中標公司，便有責任履行投標書的服務內容。如未能履行，須負責賠償學校從其他途徑獲取上述服務的差價。

投標者：_____

公司印鑑

獲授權簽署投標書的代表的姓名及簽署：

姓名（請以正楷填寫）：_____

簽署：_____

日期：_____

博愛醫院陳楷紀念中學
承投自攜流動電腦裝置計劃(共1年)
投標服務細則

Specification Form: Microsoft Surface Go 2

Display	Screen: 10.5" PixelSense™ Display Resolution: 1920 x 1280 (220 PPI) resolution Aspect ratio: 3:2 Contrast ratio: 1500:1 Touch: 10 point multi-touch
Dimensions	245 mm x 175 mm x 8.3 mm (9.65" x 6.9" x 0.33")
Weight	Wi-Fi: 544 g (1.2 lbs)
Processor	Intel® Pentium® Gold Processor 4425Y
Memory (RAM)/storage combinations	Minimum 8GB RAM, 128GB solid state drive (SSD)
Graphics	Intel® HD Graphics 615
Battery	Wi-Fi: Up to 10 hours of typical device usage
Security	Enterprise-grade protection with Windows Hello face sign-in Firmware TPM
Software	Windows 10 Pro
Wireless	Wi-Fi: IEEE 802.11 a/b/g/n/ac/ax Bluetooth Wireless 5.0 technology
Sensors	Ambient light sensor Accelerometer Gyroscope Magnetometer
Connections and expansions	1 x USB-C® 3.5 mm headphone jack 1 x Surface Connect port Surface Type Cover Port6 MicroSDXC Card Reader Compatible with Surface Dial*
Cameras, video, and audio	Windows Hello face authentication camera (front-facing) 5.0MP front-facing camera with 1080p Skype HD video 8.0MP rear-facing autofocus camera with 1080p HD video Dual Studio Mics 2W stereo speakers with Dolby® Audio™
Exterior	Casing: Magnesium Colour: Platinum Physical buttons: Volume, Power
What's in the box	Surface Go 2 24W Surface Power Supply Quick Start Guide Safety and Warranty documents
Warranty	1-year pick-up and return hardware warranty

博愛醫院陳楷紀念中學
承投自攜流動電腦裝置計劃(共1年)
投標服務細則

Specification Form: Microsoft Surface Go 3

Display	Screen: 10.5" PixelSense™ Display Resolution: 1920 x 1280 (220 PPI) Aspect ratio: 3:2 Contrast ratio: 1500:1 Touch: 10 point multi-touch Corning® Gorilla® Glass 3
Dimensions	245 mm x 175 mm x 8.3 mm (9.65" x 6.9" x 0.33")
Weight	Wi-Fi: 1.2 lb (544 g), not including Type Cover
Processor	Dual-core Intel® Pentium® Gold 6500Y processor
Memory (RAM)/storage combinations	Minimum 8GB RAM, 128GB solid state drive (SSD)
Graphics	Intel® HD Graphics 615
Battery	WiFi: Up to 11 hours of typical device usage
Security	Enterprise-grade protection with Windows Hello face sign-in Firmware TPM
Software	Windows 11 Pro
Wireless	Wi-Fi 6: IEEE 802.11 a/b/g/n/ac/ax compatible Bluetooth Wireless 5.0 technology
Sensors	Ambient light sensor Accelerometer Gyroscope Magnetometer
Connections and expansions	1 x USB-C® 3.5 mm headphone jack 1 x Surface Connect port Surface Type Cover Port MicroSDXC Card Reader
Cameras, video, and audio	Windows Hello face authentication camera (front-facing) 5.0MP front-facing camera with 1080p HD video 8.0MP rear-facing auto-focus camera with 1080p HD video Enhanced dual far-field Studio Mics 2W stereo speakers with Dolby® Audio™
Exterior	Casing: Magnesium Colour: Platinum Physical buttons: Volume, Power
What's in the box	Surface Go 3 Power Supply Quick Start Guide Safety and warranty documents
Warranty	1-year pick-up and return hardware warranty

博愛醫院陳楷紀念中學
承投「自攜流動電腦裝置計劃(共1年)」
招標書

(投標商不可在招標書封面上顯示該公司的身份。)

學校檔號：POH010/2021-2022「自攜流動電腦裝置計劃(共1年)」
公司名稱：
地址：

掛號郵件

招標
承投「自攜流動電腦裝置計劃(共1年)」

現誠邀 貴公司承投「自攜流動電腦裝置計劃(共1年)」，並就附頁所列的服務要求，提出詳細投標書。倘 貴公司不擬接納部份服務條件，請於投標附表上清楚註明。

投標書表格必須具一式兩份，並放置信封內封密。信封面應清楚註明：

承投「自攜流動電腦裝置計劃(共1年)」投標書

投標書應寄往或親身交回：沙田大圍隆亨邨博愛醫院陳楷紀念中學，並須於 二零二二年八月二十四日中午十二時前送達上述地址。逾期的投標，概不受理。 貴公司的投標書有效期為 **90** 天，由上述截標日期起計。如在該 **90** 天內仍未接獲訂單，則是次投標可視作落選論。另外亦請注意， 貴公司必須填妥投標表格第二部分，否則標書概不受理。

倘貴公司未能或不擬投標，亦請盡快把投標表格寄回上述地址，並列明不擬投標的原因。

備註： 防止賄賂條款：「競投人、其僱員及代理人不得向學校僱員、法團校董會成員，或負責考慮與本合約相關事宜的有關委員會的任何家長或學生代表提供利益（香港法例第 201 章<<防止賄賂條例>>所界定的「利益」）。若競投人、其僱員或代理人向有關人士提供任何利益，根據<<防止賄賂條例>>可構成罪行，並可導致合約無效。學校可取消批出的合約，而競投人須為學校所蒙受的任何損失或損害負上法律責任。」

博愛醫院陳楷紀念中學
鄭美菁校長 謹啓

日期：二零二二年八月二日

附件一、投標表格
二、投標附表
三、投標服務細則

承投「自攜流動電腦裝置計劃(共 1 年)」**投標表格**

學校名稱： 博愛醫院陳楷紀念中學
學校地址： 沙田大圍隆亨邨
學校檔號： POH010/2021-2022「自攜流動電腦裝置計劃(共 1 年)」
截標日期/時間： 二零二二年八月二十四日中午十二時正

第一部分

下方簽署人願意按照正式訂單上訂明的日期及所列的價格，包括勞工、材料及其他所有費用，以及校方所提出的細則，提供投標附表上所列項目的服務。下方簽署人知悉，所有未經特別註明的項目，均須按照該細則的規定提供服務；投標書由上述截標日期起計 **90** 天內仍屬有效；校方不一定採納索價最低的投標書或任何一份投標書，並有權在投標書的有效期內，採納某份投標書的全部或部份內容。下方簽署人亦保證其公司的商業登記及僱員補償保險均屬有效，而其公司所提供的服務不會損壞學校的校舍。

第二部分**再行確定投標書的有效期**

有關本招標的第一部分，現再確定本公司的招標有效期由 二零二二年八月二十四日 起計為 **90** 天內有效。

下方簽署人亦同意，投標書的有效期一經再行確定，其公司就該事項註明於書面報價表格內的預印條文，即不再適用。

日期： _____年_____月_____日

姓名（請以正楷填寫）： _____ 簽署人： _____

職銜： _____（請註明職位，例如董事、經理、秘書等）

上方簽署人已獲授權，代表： _____公司簽署投標書，

該公司在香港註冊的辦事處地址為 _____

_____。

電話電碼： _____

傳真電碼： _____

博愛醫院陳楷紀念中學
承投「自攜流動電腦裝置計劃(共 1 年)」

投標附表
(請填寫及呈交一式兩份)

The minimum quantity of Microsoft Surface Go 2 and Microsoft Surface Go 3 to be ordered will be minimum 100 , the actual number of Microsoft Surface Go 2 / Go 3 to be ordered depends on how many parents' choosing the service from the winner of the tender.

Description/Specification	Unit Price
<u>(a) Microsoft Surface Go 2</u> ✧ Intel® Pentium® Gold Processor 4425Y ✧ 8GB RAM ✧ 128GB solid state drive (SSD) ✧ Windows 10 Pro ✧ Must meet all the requirements in specification form (see 附件三) ✧ With compulsory services (See remark *)	\$ _____ (\$HKD)
<u>(b) Microsoft Surface Go 3</u> ✧ Dual-core Intel® Pentium® Gold 6500Y processor ✧ 8GB RAM ✧ 128GB solid state drive (SSD) ✧ Windows 11 Pro ✧ Must meet all the requirements in specification form (see 附件四) ✧ With compulsory services (See remark *)	\$ _____ (\$HKD)
<u>(c) Microsoft Surface Go2/Go3 Type Cover Black Chinese Edition</u>	\$ _____ (\$HKD)
<u>(d) Microsoft Classroom Pen2</u>	\$ _____ (\$HKD)
<u>(e) Microsoft Surface Pen</u>	\$ _____ (\$HKD)
<u>(f) Microsoft Surface Mouse</u>	\$ _____ (\$HKD)
<u>(g) Microsoft Surface Go2/Go3 EHS 3 Years Warranty</u>	\$ _____ (\$HKD)
<u>(h) Microsoft Surface Go2/Go3 ADP 3 Years Warranty</u>	\$ _____ (\$HKD) for ____ time(s)
<u>Remark * Compulsory Services for Surface Go 2 / Go 3 ordering</u> - Your company should provide the following items / services. ✧ Your company staff should attend our school meeting for the arrangement of the	

purchasing operations.

- ✧ Demo of device and all optional accessories in the purchasing booth days
- ✧ Individual receipt for each buyer. (Buyer information will be provided by the school)
- ✧ All items are selective purchase
- ✧ Excel / CSV file for the records of serial number, invoice number and buyer information.
- ✧ Your company staff should come to our school to setting up and delivering products to buyer.
- ✧ Complete the payment process directly with students/parents/school staff.
- ✧ Provide direct purchase service for students and school staff **within the academic year(2022/23)**.
- ✧ Provide direct repair and maintenance service for students/parents/school staff.
- ✧ Provide Microsoft Surface Go 2 / Microsoft Surface Go 3 and Microsoft 365 include Teams and OneNote training for teachers and I.T staff at least 2 times (Minimum 2hrs per times).
- ✧ We assume that the unit price includes the above compulsory service.
- ✧ Provide at least 12 months installment plan (Specify any handling fee)
- ✧ At least provide Credit Card/Cash/Cheque/Bank Transfer payment method

Remark ** Full Proposal

- **Your company should provide full proposal together with the tender submission**
- **Below information should be included:**
 - ✧ Company profile
 - ✧ School references of Bulk Buying Order of relevant product (New Surface Pro/Surface Pro/Surface Go/Surface Go 2/ Surface Go 3)
 - ✧ School references of BYOD Booth holding experience
 - ✧ Full run-down schedule of Booth Days
 - ✧ Procedure planning of Booth Days
 - ✧ After-sales service planning
 - ✧ A full specification of each items

聲明：

本公司/本人明白，如成為中標公司，便有責任履行投標書的服務內容。如未能履行，須負責賠償學校從其他途徑獲取上述服務的差價。

投標者：_____

公司印鑑

獲授權簽署投標書的代表的姓名及簽署：

姓名（請以正楷填寫）：_____

簽署：_____

日期：_____

博愛醫院陳楷紀念中學
承投自攜流動電腦裝置計劃(共1年)
投標服務細則

Specification Form: Microsoft Surface Go 2

Display	Screen: 10.5" PixelSense™ Display Resolution: 1920 x 1280 (220 PPI) resolution Aspect ratio: 3:2 Contrast ratio: 1500:1 Touch: 10 point multi-touch
Dimensions	245 mm x 175 mm x 8.3 mm (9.65" x 6.9" x 0.33")
Weight	Wi-Fi: 544 g (1.2 lbs)
Processor	Intel® Pentium® Gold Processor 4425Y
Memory (RAM)/storage combinations	Minimum 8GB RAM, 128GB solid state drive (SSD)
Graphics	Intel® HD Graphics 615
Battery	Wi-Fi: Up to 10 hours of typical device usage
Security	Enterprise-grade protection with Windows Hello face sign-in Firmware TPM
Software	Windows 10 Pro
Wireless	Wi-Fi: IEEE 802.11 a/b/g/n/ac/ax Bluetooth Wireless 5.0 technology
Sensors	Ambient light sensor Accelerometer Gyroscope Magnetometer
Connections and expansions	1 x USB-C® 3.5 mm headphone jack 1 x Surface Connect port Surface Type Cover Port6 MicroSDXC Card Reader Compatible with Surface Dial*
Cameras, video, and audio	Windows Hello face authentication camera (front-facing) 5.0MP front-facing camera with 1080p Skype HD video 8.0MP rear-facing autofocus camera with 1080p HD video Dual Studio Mics 2W stereo speakers with Dolby® Audio™
Exterior	Casing: Magnesium Colour: Platinum Physical buttons: Volume, Power
What's in the box	Surface Go 2 24W Surface Power Supply Quick Start Guide Safety and Warranty documents
Warranty	1-year pick-up and return hardware warranty

博愛醫院陳楷紀念中學
承投自攜流動電腦裝置計劃(共1年)
投標服務細則

Specification Form: Microsoft Surface Go 3

Display	Screen: 10.5" PixelSense™ Display Resolution: 1920 x 1280 (220 PPI) Aspect ratio: 3:2 Contrast ratio: 1500:1 Touch: 10 point multi-touch Corning® Gorilla® Glass 3
Dimensions	245 mm x 175 mm x 8.3 mm (9.65" x 6.9" x 0.33")
Weight	Wi-Fi: 1.2 lb (544 g), not including Type Cover
Processor	Dual-core Intel® Pentium® Gold 6500Y processor
Memory (RAM)/storage combinations	Minimum 8GB RAM, 128GB solid state drive (SSD)
Graphics	Intel® HD Graphics 615
Battery	WiFi: Up to 11 hours of typical device usage
Security	Enterprise-grade protection with Windows Hello face sign-in Firmware TPM
Software	Windows 11 Pro
Wireless	Wi-Fi 6: IEEE 802.11 a/b/g/n/ac/ax compatible Bluetooth Wireless 5.0 technology
Sensors	Ambient light sensor Accelerometer Gyroscope Magnetometer
Connections and expansions	1 x USB-C® 3.5 mm headphone jack 1 x Surface Connect port Surface Type Cover Port MicroSDXC Card Reader
Cameras, video, and audio	Windows Hello face authentication camera (front-facing) 5.0MP front-facing camera with 1080p HD video 8.0MP rear-facing auto-focus camera with 1080p HD video Enhanced dual far-field Studio Mics 2W stereo speakers with Dolby® Audio™
Exterior	Casing: Magnesium Colour: Platinum Physical buttons: Volume, Power
What's in the box	Surface Go 3 Power Supply Quick Start Guide Safety and warranty documents
Warranty	1-year pick-up and return hardware warranty